

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1746  
December 4, 2012**

**OFFICIAL MINUTES**

**Members Present:** Roger Spell, Connie Hellwig, Carl Calarco, Steve Crowley  
Lynn Eddy, Aimee Kilby, James Wiley (via adobe connect)

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Sharon Morton

**Staff Absent:** Connie Poulin, Robert Miller

**Others Present:** Jann Wiswall (Eville Times)

**Call to order of meeting**

President Spell called the regular meeting of December 4, 2012 of the Ellicottville Central School Board of Education to order at 7:30 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

All Present

**Changes, Additions and Deletions to the Agenda**

**ADDITIONS:**

**14c.** Kelly Fredrickson

**14d.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of George Whitcher as a long-term substitute English teacher effective November 22, 2012 at a rate of \$125 per day.

**Statements and questions from the audience**

None

**Approve Agenda**

Moved by Eddy, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the December 4, 2012 Board of Education meeting with additions, changes and deletions.

**Yes - 7  
No - 0  
Carried**

**Presentations & Reports**

None

**Communications, Commendations**

1. Tree for Troops - Great success. Picture taken today at Holiday Valley (12/4/12). Amazing opportunity for our students and staff to be able to participate in such a worthwhile project. 1,000 cards will be made with the tree picture for service men and women and wounded veterans. Items can be ordered with all proceeds going to the Bob Woodruff Hero Fund "Stand Up for Hero's."
2. Thank you card from Gail Kaminski

**Informational Items**

None

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**Superintendent's Report**

1. Tree for Troops
2. December Newsletter - Great Issue
3. Sr. Citizens Dinner - Thursday, December 20, 2012 @ 12:45 pm. Trying something new. Elementary, middle school and High School students will perform for the senior citizens.
4. Project Christmas - full steam ahead. 50 families (103 children) and 65 senior citizens will receive services in our school district. Nice to keep the money in the community.
5. Serving on JCC Presidential Search Committee
6. Civil Service position - Civil Service came across a position that fits the criteria we are looking for. So, position created last meeting will be eliminated and new position will be created.
7. Allegany/Cattaraugus Health Plan meeting tomorrow (teachers plan). Looking at superintendent's concerns over \$29,000,000 fund balance. Balance is 70% more than paid out last year.
8. Revised peek at building project (not for release) just sent by SEI Design. Ideas discussed by committee at November 13th meeting have been incorporated. Committee should narrow in on scope of project at December 18th meeting. Idea would be to possible move forward with vote in March. Next Capital Improvement Meeting scheduled for 7:00 pm on December 18th in the High School Library. We will have a short Board Meeting at 6:30 pm that evening (prior to Capital Improvement Meeting).
9. Sunday, December 9th - 8th Grade Robotics team traveling to Rochester for competition.

**Consent Items:**

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the meeting of November 20, 2012
- Acknowledgment of Claims Auditor Report dated November 19, 2012
- Approval of October 2012 Treasurer's Report

**Yes - 7  
No - 0  
Carried**

**Committee Reports:**

Health & Safety Committee Meeting - Monday, December 10, 2012 @ 3:05 pm (High School Library)

**New Business**

Moved by Kilby, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Standard Work Day and Reporting Resolution to be submitted to the New York State and Local Employees' Retirement System. BE IT RESOLVED, that the Ellicottville Central School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

**Yes - 7  
No - 0  
Carried**

Moved by Crowley, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the abolishment of the Automotive Mechanic Helper/Maintenance Worker position created at the November 20, 2012 Board Meeting.

**Yes - 7  
No - 0  
Carried**

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Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools the District hereby establishes the creation of the following position: Grounds & Mechanic's Helper.

**Yes - 7  
No - 0  
Carried**

**Old Business  
None**

**Personnel**

Moved by Hellwig, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept a letter of resignation from Sherry Dunkleman, Claims Auditor effective December 21, 2012.

**Yes - 7  
No - 0  
Carried**

Moved by Kilby, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Karen Chapman to the substitute cafeteria worker list at a rate of \$8.00 per hour. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by Calarco, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Kelly Fredrickson to the position of Interscholastic Ski Coach for the 2012/2013 school year at a salary of \$1,500. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by Eddy, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of George Witcher as a long-term substitute English teacher effective November 22, 2012 at a rate of \$125 per day.

**Yes - 7  
No - 0  
Carried**

**Principal's Reports**

**Connie Poulin (Elementary Principal/CSE-CPSE Chairperson)**

None

**Robert Miller (Middle School/High School Principal):**

None

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**Policies**

None

**Discussion Items**

None

**Adjournment of Meeting**

Moved by Hellwig, seconded by Kilby, to adjourn the regular meeting of December 4, 2012 at 8:12 pm.

**Yes - 7**

**No - 0**

**Carried**

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District Clerk

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Deputy District Clerk